## **NOTICE**

Ref No: PCIU/REG 24 05/29 01 (134)

Date: May 29, 2024

To: All concerned

From: Office of the Registrar

Subject: Registration of Incomplete/Improvement Course(s) of Final term Examination of Spring 2024 Semester and Summer 2024 Trimester.

- 01. This is for the information of all concerned that students of all programs will be allowed to do registration of incomplete/improvement course(s) of Final Examination of Spring 2024 Semester & Summer 2024 Trimester through online or in campus from May 30 to June 02, 2024 from 10am-04.00pm.
- 02. Students whose repeat/improvement/incomplete Course(s) are overlapping in the Final Term Examination of Spring 2024 Semester and Summer 2024 Trimester can appear in the Examination on June 29 & 30, 2024 as per exam schedule.
- 03. For online registration, please visit <a href="www.portcity.edu.bd">www.portcity.edu.bd</a> and click on Online Registration from Academic menu or click on Online Registration from Quick Links.

For any help regarding course registration and other administrative issues please feel free to contact from 10.00am-04.00pm:

Sl	Name	Designation	Assigned Program	Contact
1.	Mr. Abdul Khalek	Deputy Registrar	CSE, MCSE BTE,EEE,CEN	01916974387 akhalek@portcity.edu.bd
2.	Mosammat Mahbuba Akhter Chowdhury	Assistant Registrar	BBA, MBA, BFT, LLB, LMF	01983370623 mahbubaakter@portcity.edu.bd
3.	Md. Bablu Hossan	Jr. Executive	ENG, JRN, ENF & MJR	01966652326 babluhossain@portcity.edu.bd

Zafar Shadeq Chowdhury
Deputy Registrar (Academic)

Jan. 05.27

