## **Inter Office Memo**

Ref.: PCIU/REG/IOM 23 05/16 01 (145)

Date: May 16, 2023

To: All Concerned

Subject: 10th Founding Anniversary of Port City International University

Port City International University is going to celebrate its 10<sup>th</sup> founding anniversary on May 17, 2023 as per the following programs:

SI	Events	Time	Venue
1.	Prof. Dr. Md. Nural Anwar, Hon'ble Vice Chancellor of the university will inaugurate the founding anniversary.	10:00 am	University Porch
2.	Cake cutting (Day Programs)	10:15 am	University Lobby
3.	Dessert distribution	10:30 am	Offices & Class Rooms
4.	Doa Mahfil	5:00 pm	Hall Room
5.	Cake cutting (Evening Programs)	6:00 pm	University Lobby
6.	Dessert distribution	6:30 pm	Offices & Class Rooms

Hon'ble Vice Chancellor, Respected Treasurer, Deans, Controller of Exams, Chairmen, Proctor, Advisor-Student's Welfare, Faculty Members, HoD(s) (admin), Executives, Staffs and Students are invited to attend the program as per above schedule.

Registrar

Port City International University

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## For kind information and necessary action:

- 1. Office of the Hon'ble Founder, Port City International University
- 2. Office of the Hon'ble Chairman, Port City International University Trust
- 3. Academic Advisor
- 4. Office of the Vice Chancellor
- 5. Office of the Treasurer
- 6. Offices of the All Deans
- 7. Office of the Controller of Examinations
- 8. All Chairmen
- 9. Proctor
- 10. Advisor, Student's Welfare
- 11. All Faculty Members
- 12. All Administrative Heads
- 13. All Office Staff

14. Office Copy

Conació 16/05/2000 Deputy Registrar A CHICA OF THE USES

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