Ref. No.: PCIU/REG/2301/0201 (05)   Date: January 02, 2023
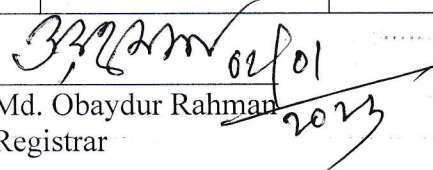
Notice

Subject: Registration of Repeat/Improvement/Incomplete Course(s)

1. (a) All students up to the 28th batch are requested to complete their repeat/incomplete/improvement course(s) if any in the Spring 2023 trimester.

   (b) If any student fails to complete the repeat/incomplete/improvement course(s) in this Spring 2023 trimester, he/she will have to complete the courses in semester system if course(s) are offered in future.

2. All students of the 29th batch are requested to complete their repeat/incomplete/improvement course(s) with the 30th batch in this Spring 2023 semester.

3. All students are also requested to **do registration of repeat** courses through online or on-campus from January 04 to 11, 2023 from 10:00am-04:00pm. Registration date of incomplete/improvement courses will be announced later.

4. For online registration, please visit www.portcity.edu.bd and click on **Online Registration** from **Academic** menu or click on **Online Registration** from **Quick Links**.

5. For any help regarding course registration and other administrative issues please feel free to contact from 10:00am-04:00pm:

Sl	Name	Designation	Assigned Program	Contact
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Md. Obaydur Rahman
Registrar